



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, November 13, 2023 6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Doug Shelton, Alderman Jeff Cannon

Not Present: Alderman Jim Costantino

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Zachary Moretz, Finance Officer Shelly Shockley, Fire Chief/Public Works Director Jason Hord, Police Chief Mark Cook

Call to Order: Mayor Barnhardt called the meeting to order at 6:00 p.m.

Mayor Barnhardt recognized Planning Board Vice-Chair Joe Hudson to open the Planning Board's meeting recessed on November 6, 2023. The Planning Board opened its meeting for the purpose of hearing the DOT presentation. The Planning Board will adjourn after the presentation.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda with the amendment of moving item 4- Guest Presentation by NCDOT to after item 6- Public Hearing for Non-Annexation Agreement. Alderman Shelton seconded the motion. The motion passed 3-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting October 9, 2023

B. Departmental Reports

C. Financial Reports

D. 2024 Board of Aldermen Regular Meeting Schedule / Holiday Closing Schedule *as amended*

E. Community Appearance Commission Appointment

ACTION: Alderman Shelton made a motion to approve the consent agenda. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

3. Public Comments: There were no public comments.

4. **Town Manager's Update**

Manager Smith reviewed items from his report found in the agenda packet including the Town Hall roof being completed. He shared that he is expecting two scopes of service for organizational climate assessments shortly. Manager Smith shared that a budget amendment will be required for board training since at least four of the board members plan to attend the Essentials of Municipal Government training in January. An update on transformational projects included the Civic Park survey distribution beginning today and the Parks and Recreation page of the website being updated. Two Board members stated interest in hearing an update from Stewart on progress with utilities and next steps based on results of the survey at a meeting in early 2024.

5. **Public Hearing**

Non-Annexation Agreement

A. Staff Summary

Mayor Barnhardt introduced the agreement and shared that Salisbury approved it at last week's meeting. Manager Smith clarified that the purpose of the agreement was to establish areas of influence between Granite Quarry and Salisbury. The formal agreement will help the County and EDC direct requests to the appropriate municipality. He showed the non-annexation area maps.

B. Public Hearing

- 1) Opened: Mayor Barnhardt opened the public hearing at 6:16 p.m.
There were no comments from the public.
- 2) Closed: Mayor Barnhardt closed the public hearing at 6:17 p.m.

C. Board Discussion and Decision

Alderman Shelton asked Attorney Moretz if he was satisfied with the agreement. Attorney Moretz stated a lot of work had been done on the agreement with Salisbury and that he was satisfied.

ACTION: Mayor Pro Tem Linker made a motion to adopt the Annexation Agreement Ordinance 2023-08 establishing boundaries and parameters of non-annexation areas between the Town of Granite Quarry and the City of Salisbury. Alderman Shelton seconded the motion. The motion passed 3-0.

6. **Guest Presentation**

NCDOT

NCDOT Division 9 Engineer Pat Ivey discussed the US Highway 52 Bypass project, the upcoming prioritization process, and transportation funding. DOT representatives Fred Haith and Phillip Craver were also in attendance and available to answer questions. In his presentation Mr. Ivey explained STIP development and the funding available to the region. He reviewed the three separate segments of the proposed US 52 Bypass Project (A, B, and C) and the associated traffic forecasts. Mr. Ivey shared that if R-5860C (the project most directly affecting Granite Quarry) was picked up, it would most likely be added to the tail end of the 2026-2035 prioritization. He stated he wouldn't expect it before 2034 or 2035. His presentation will be included in the minute book.

Mayor Pro Tem Linker stated that the Board of Aldermen invited the Planning Board to hear this presentation as part of the push to be more forward-thinking in planning. Mayor Barnhardt recognized the Planning Board and stated a desire to continue to work closely. She introduced Phil Conrad of the CRMPO; Planning, Zoning, and Subdivision Administrator Richard Flowe; and Senator Carl Ford who attended to hear the presentation.

Mr. Ivey stated the Board could continue to be involved by participating in the North Carolina Transportation Summit in May of 2024. The summit is being held in Greensboro.

ACTION: Mayor Pro Tem Linker made a motion for a five-minute recess. Alderman Shelton seconded the motion. The motion passed 3-0.

The Board recessed at 7:10 p.m.

Mayor Barnhardt called the meeting back into session at 7:20 p.m.

7. Public Hearing **Zoning Map Amendment 2023-11-13**

A. Staff Summary

Planning, Zoning, and Subdivision Administrator Richard Flowe introduced and summarized the zoning map amendment applications and draft ordinance for Rowan parcel located at 0 St Paul's Church Road (Parcel 404 104, PIN 5667-06-37-0724) from "Agricultural (AG)" and Rowan parcel with no address assigned (Parcel 404 154, PIN 5667-05-28-2884) formerly part of Village at Granite from "Planned Unit Development (PUD)" to a "Single Family Residential - 2 (SFR-2)" District (draft ordinance #ZMA 2023-11-13). Mr. Flowe explained that the density of the proposed zoning class would be less than what was currently allowed in the PUD classification.

Nolan Groce with Urban Design Partners attended on behalf of the applicants. Mr. Groce stated that Mr. Flowe covered most of the relevant information but he would be happy to answer any questions or give a short presentation. It was confirmed that the proposed development would not be tied to the existing Village at Granite and the plan to build a bridge as a connection to Phase I of the Village at Granite would no longer be in place.

B. Public Hearing

- 1) Opened: Mayor Barnhardt opened the public hearing at 7:29 p.m.
There were no public comments.
- 2) Closed: Mayor Barnhardt closed the public hearing at 7:30 p.m.

C. Board Discussion and Decision

ACTION: Mayor Pro Tem Linker made a motion to adopt Ordinance ZMA-2023-11-13. Alderman Shelton seconded the motion. The motion passed 3-0.

Mr. Flowe stated that plans and submittals could now be accepted for the project.

Old Business

None

New Business

8. Discussion and Possible Action **Town Manager Evaluation Process**

Mayor Barnhardt stated interest in the upcoming climate assessment survey's responses being utilized in the evaluation. She stated that there would soon be transition among board members and proposed setting up a work session to discuss the town manager evaluation tool and process. Manager Smith stated that the process needed to be consensual per the Town's Employment Agreement. He summarized his agreement with the Board's recommendation to remove section 2- Public Relations on the evaluation tool and proceed with the agreed-upon process this year. Mayor Barnhardt suggested that over the next few months board members could send in suggestions to revise the tool with criteria that focused on strategic goals. Alderman Shelton stated he was in favor of postponing heavy debate on the subject until the two new board members took their seats. Mayor Pro Tem Linker stated he didn't have a problem with the current form but that the new board members should have an opportunity for input as well.

9. Discussion and Possible Approval Longevity Pay

The Board reviewed the memo on longevity pay for the FY23-24.

ACTION: Alderman Shelton made a motion to approve Longevity Pay for the FY23-24. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

10. Discussion and Possible Approval Social Media Terms of Use and Comment Policy

The Board reviewed the drafted Social Media Terms of Use and Comment Policy and associated resolution. Clerk Smith stated that the purpose of the town's Facebook page would be to disseminate the same information that is being sent out now on an additional platform to a wider audience. The Facebook page will not be monitored 24/7 or interactive. Concerns, complaints, and requests for service will be redirected to channels that are currently monitored including the Report a Concern feature on the website.

ACTION: Mayor Pro Tem Linker made a motion to adopt Resolution 2023-07 adopting the Social Media Terms of Use and Comment Policy. Alderman Shelton seconded the motion. The motion passed 3-0.

11. Board Comments

- Mayor Barnhardt thanked the Police Department for helping with traffic control at Faith Charter Academy during the new school opening. She recognized Detective Todd Taylor and his wife for volunteering their time outside of work to assist with the move.
- Mayor Barnhardt thanked the Fire Department Auxiliary and Fire Department for a wonderful port-a-pit. All the volunteers working together helped make the event successful.

12. Announcements and Date Reminders

A.	Thursday	November 16	7:30 a.m.	Power in Partnership Breakfast
B.	Wednesday	November 22	5:30 p.m.	CRMPO TAC
C.	Thursday	November 23		Thanksgiving – Office Closed
D.	Friday	November 24		Office Closed
E.	Saturday	December 2	2:00 p.m.	Christmas at the Lake
F.	Monday	December 4	6:00 p.m.	Planning Board

Adjourn

ACTION: Alderman Shelton made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

The meeting ended at 7:55 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk